



WESTMINSTER ACADEMY

Grammar School Faculty Job Description

Purpose:

The Westminster Academy faculty teaches and guides students toward wisdom, virtue, and godliness. It is the responsibility of a Grammar School teacher to create a classroom environment that supports the school's mission to cultivate virtue and wisdom by nourishing the soul on truth, beauty, and goodness according to God's revelation using the classical liberal arts. Teachers create a joyful, participatory, safe, academic, and inviting environment for their students. They act as Christian mentors and model godliness to the best of their ability. They are responsible to plan engaging lessons according to the *Seven Laws of Teaching*, communicate academic progress to parents and administrators, and provide targeted emotional and academic support as needs arise. Teachers are lifelong learners themselves and enthusiastically engage in personal and professional development. They operate in the place of the parents, respect this principle, and keep parents well-informed about their child's progress.

All employees of Westminster Academy must strive to "love the Lord in front of our students" and make the Christian faith observable in all aspects of the school day and community. The Grammar School Faculty member is a minister of the Gospel in all facets of life at Westminster Academy. He/she is a role model for students and faculty and his/her walk with the Lord should be evident. The Christian mission, vision, and statement of faith of the school must guide the Grammar School Faculty member as he/she interacts with parents, students, faculty, and all those within and outside the Westminster Academy faith community.

Reports to:

- Head of Grammar School

Works closely with:

- GS Grade Team
- Assistant Head of Grammar School
- GS Parents and Students
- PSALM Teachers (P.E., Science, Art, Latin, Music)
- Reading Specialist(s)

Specific Responsibilities

To inspire students to love learning and teach them effectively by:

- a. Building meaningful relationships with students, mentoring and guiding them in both character and academics.
- b. Modeling and integrating a Christian worldview in all areas of teaching and classroom life.
- c. Demonstrating strong mastery of subject matter and communicating it clearly and engagingly.
- d. Planning and delivering thoughtful, creative lessons that actively engage students and meet individual learning needs.

- e. Encouraging students to take ownership of their learning, think critically, and apply knowledge with understanding.
- f. Challenging students appropriately while fostering a supportive and encouraging environment.
- g. Regularly reviewing, assessing, and providing feedback to support student growth and mastery.
- h. Clearly communicating expectations for assignments, assessments, and academic progress.

To cultivate a Christ-centered classroom culture by:

- a. Modeling love for students, subject matter, and the Lord in daily interactions.
- b. Teaching students to think of others, live joyfully, and pursue truth, goodness, and beauty.
- c. Maintaining an orderly, organized, and engaging classroom environment that reflects biblical values.

To grow professionally and contribute to the school community by:

- a. Pursuing ongoing professional development, particularly in classical teaching methods (e.g., memorization, repetition, recitation).
- b. Participating in school events, meetings, and community activities as an active and willing contributor.